



**SOUTHBRIDGE RETIREMENT BOARD**  
**41 Elm Street**  
**Southbridge, Massachusetts 01550**

E-mail: [southbridgeretsys@southbridgemass.org](mailto:southbridgeretsys@southbridgemass.org)

**Members**

James W. Philbrook, Chairperson  
Karen S. Harnois, Vice-Chair Ex Officio  
Julie A. Pena, Elected  
Wilfrid Cournoyer, Appointed  
Pamela A. Leduc, Fifth Member

Heather Thibeault, **Administrator**  
Tel. (508) 765-4903  
Fax (508) 765-0902

**REQUEST FOR PROPOSALS:**

The Southbridge Retirement Board is seeking proposals from qualified individuals or firms to perform Legal Services on behalf of the Southbridge Retirement System.

A copy of the Request for Proposal (RFP) is available at the Southbridge Retirement Office, 41 Elm Street Southbridge, MA 01550.

The RFP is also available electronically via email request to: [hthibeault@southbridgemass.org](mailto:hthibeault@southbridgemass.org)

Responses to this RFP will be accepted until October 13, 2020 at 2:00pm.

A contract will be awarded and stated in accordance with the provisions of M.G.L. Chapter 32 Section 23B and Chapter 176 of the Acts of 2011.

The Southbridge Retirement Board reserves the right to reject any and all bids. Late proposals will not be accepted.